

**Professional Regulation Commission**  
**National Capital Region**  
**Annual Procurement Plan FY 2022 (APP-Non CSE) Based on Approved GAA**

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.I.a.1 A.III.a.1 A.III.a.2 A.III.a.3 A.III.b.1 A.III.b.2 A.III.b.3 A.III.b.4 A.III.c.1	Common Supplies/Equipment Available at PS	NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	16,678,034.68	16,678,034.68		Procurement through DBM Procurement Service
A.I.a.1	Adding Machine Tape	NCR	NO	Shopping	2nd quarter	2nd quarter	N/A	2nd quarter	GoP	19,000.00	19,000.00		
A.I.a.1	201 Files Form	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	10,100.00	10,100.00		
A.I.a.1 A.III.a.1 A.III.a.2 A.III.a.3 A.III.b.1 A.III.b.2 A.III.b.3 A.III.b.4 A.III.c.1	Ballpen (Black, Blue and Red)	NCR	NO	Shopping	3rd Quarter	3rd Quarter	N/A	3rd Quarter	GoP	47,844.70	47,844.70		
A.I.a.1	Cash Book	NCR	NO	Shopping	2nd quarter	2nd quarter	N/A	2nd quarter	GoP	15,120.00	15,120.00		
A.I.a.1	Catalog, envelope brown	NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	12,000.00	12,000.00		
A.I.a.1	Certificate Holder/pc.	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	1,870.00	1,870.00		
A.I.a.1 A.III.a.1 A.III.a.2 A.III.a.3 A.III.b.1 A.III.b.2 A.III.b.3 A.III.b.4 A.III.c.1	Correction Fluid	NCR	NO	Shopping	1st Quarter	1st Quarter	N/A	1st Quarter	GoP	18,916.39	18,916.39		
A.III.a.2 A.III.a.1	Corrugated Box	NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	262,305.80	262,305.80		
A.I.a.1	Daily Time Record	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	5,997.00	5,997.00		
A.I.a.1 A.III.a.1 A.III.a.2 A.III.a.3 A.III.b.1 A.III.b.2 A.III.b.3 A.III.b.4 A.III.c.1	Drinking Water	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	86,957.89	86,957.89		
A.I.a.1 A.III.a.1 A.III.a.2 A.III.a.3 A.III.b.2	File Box Customized	NCR	NO	NP-53.9 - Small Value Procurement	2nd quarter	2nd quarter	2nd quarter	2nd quarter	GoP	100,049.58	100,049.58		
A.I.a.1	Finger Moistener	NCR	NO	Shopping	2nd quarter	2nd quarter	N/A	2nd quarter	GoP	3,105.60	3,105.60		
A.I.a.1 A.III.b.1	Folder expanding	NCR	NO	Shopping	2nd quarter	2nd quarter	N/A	2nd quarter	GoP	8,238.60	8,238.60		
A.I.a.1	INDEX CARD	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	25,000.00	25,000.00		
A.III.a.2	Plastic Cover	NCR	NO	Shopping	1st Quarter	1st Quarter	N/A	1st Quarter	GoP	43,200.00	43,200.00		
A.I.a.1	Leave Cards	NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	7,495.00	7,495.00		
A.I.a.1	Mailing Envelope with Logo	NCR	NO	NP-53.9 - Small Value Procurement	2nd quarter	2nd quarter	2nd quarter	2nd quarter	GoP	116,815.34	116,815.34		
A.III.a.2	PAPER, Multi-Purpose A3, (11.69" x 16.53")	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	31,088.00	31,088.00		
A.I.a.1	Case File Folder, size legal and A4	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	61,670.00	61,670.00		
A.I.a.1 A.III.b.1 A.III.b.2 A.III.b.4	PRC Stationery (Long)	NCR	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	115,246.28	115,246.28		
A.I.a.1 A.III.b.1 A.III.b.2 A.III.b.4	PRC Stationery (Short)	NCR	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	930,103.36	930,103.36		
A.I.a.1	PRC T-SHIRT	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	105,000.00	105,000.00		
A.I.a.1	Tarpaulin	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	1,500.50	1,500.50		
A.III.a.2	SAFETY PINS (size - 1")	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	10,000.00	10,000.00		
A.III.a.2	Sketch pad, Sterling 9"x12" (\$0 shts/pad)	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	24,800.00	24,800.00		



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.I.a.1 A.III.a.1 A.III.a.2 A.III.a.3 A.III.b.1	STAPLE WIRE, No. 35	NCR	NO	Shopping			N/A		GoP	39,509.27	39,509.27		
A.I.a.1	Property Cards	NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	8,000.00	8,000.00		
A.I.a.1	STOCK CARDS	NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	8,000.00	8,000.00		
A.I.a.1 A.III.a.1 A.III.a.2 A.III.a.3	Tape (SEALING), PRC	NCR	NO	NP-53.9 - Small Value Procurement	2nd quarter	2nd quarter	2nd quarter	2nd quarter	GoP	132,022.17	132,022.17		
A.III.a.2	Tracing Paper	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	56,070.00	56,070.00		
A.I.a.1	TYPEWRITER CORRECTION TAPE No. F583	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	22,440.00	22,440.00		
A.III.a.2	WATER COLOR PAPER A4, 300 gsm	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	8,700.00	8,700.00		
A.III.c.1	Thumb Drive 32 GB	NCR	NO	Shopping	1st Quarter of 2022	1st Quarter of 2022	N/A	1st Quarter of 2022	GoP	7,240.29	7,240.29		
A.I.a.1	Trodak Ink	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	4,560.00	4,560.00		
<b>PRINTER OR FACSIMILE/PHOTOCOPIER SUPPLIES</b>													
A.I.a.1 A.III.a.1 A.III.a.3 A.III.b.1 A.III.b.3	Brother Toners, TN-3488	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	473,088.00	473,088.00		
A.I.a.1 A.III.a.1 A.III.a.3 A.III.b.1 A.III.b.3	Brother Toners, HL-L6400 DW	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	405,366.00	405,366.00		
A.III.a.2	DUPLO INK DR 14L	NCR	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	518,100.00	518,100.00		
A.III.a.2	Duplo Ink G14 (new equipment)	NCR	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	110,313.00	110,313.00		
A.III.a.2	DUPLO MASTER ROLL DR S55/DRU 55	NCR	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	641,574.00	641,574.00		
A.III.a.2	Duplo Master Roll DRG20 (new equipment)	NCR	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	524,745.00	524,745.00		
A.I.a.1	Ink, for Epson Printer (Continues Ink)	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	90,000.00	90,000.00		
A.I.a.1	Epson Ribbon Cartridge	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	3,000.00	3,000.00		
A.III.a.2	HP CE 250A-Black (HP Laserjet PRO M501)	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	886,927.36	886,927.36		
A.III.a.2	HP CE 251A 9-CYAN (HP Color Laserjet PRO M252 DW)	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	900,000.00	900,000.00		
A.III.a.2	HP CE 252A -YELLOW (HP Color Laserjet PRO M252 DW)	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	900,000.00	900,000.00		
A.III.a.2	HP CE 253A -MAGENTA (HP Color Laserjet PRO M252 DW)	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	900,000.00	900,000.00		
A.III.a.2	HP Colored Laserjet	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	837,943.20	837,943.20		
A.III.a.2	HP Laserjet Enterprise M607 - Toner	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	66,056.90	66,056.90		
A.III.a.2	HP LASERJET ENTERPRISE M607- TONER	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	436,991.80	436,991.80		
A.I.a.1 A.III.a.1	KYOCERA TONER TK 3104	NCR	NO	Direct Contracting	Within 2022	Within 2022	Within 2022	Within 2022	GoP	608,400.00	608,400.00		
A.I.a.1	RIBBON, Typewriter NAKAJIMA No. F746bksc	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	105,896.00	105,896.00		
A.III.a.2	Riso Ink	NCR	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	385,320.00	385,320.00		
A.III.a.2	Riso Roll	NCR	NO	Direct Contracting	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	989,400.00	989,400.00		
A.III.a.2	Sharp Toners	NCR	NO	Competitive Bidding	Within 2022	Within 2022	Within 2022	Within 2022	GoP	2,294,847.00	2,294,847.00		
A.I.b.1	TONER CART, HP 55A (HP M521) BLACK	NCR	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	729,000.00	729,000.00		
A.I.b.1	Toner cartridge	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	162,000.00	162,000.00		
A.I.b.1	Toner Toner Cartridge HP 107A Black	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	34,800.00	34,800.00		



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PERSONAL PROTECTIVE EQUIPMENT													
A.I.a.1 A.III.a.1 A.III.a.2 A.III.a.3 A.III.b.1 A.III.b.2 A.III.b.3 A.III.b.4 A.III.c.1	FACE SHIELD, direct splash protection	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	108,102.70	108,102.70		
A.I.a.1 A.III.a.1 A.III.a.2 A.III.a.3 A.III.b.1 A.III.b.2 A.III.b.3 A.III.b.4 A.III.c.1	KN95 FACE MASK	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	46,488.00	46,488.00		
A.I.a.1 A.III.a.1 A.III.a.2 A.III.a.3 A.III.b.1 A.III.b.2 A.III.b.3 A.III.b.4 A.III.c.1	PPE COMPLETE SET	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	56,306.94	56,306.94		
A.I.a.1 A.III.a.1 A.III.a.2 A.III.a.3 A.III.b.1 A.III.b.2 A.III.b.3 A.III.b.4 A.III.c.1	PREMIUM LATEX GLOVES	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	53,725.00	53,725.00		
A.I.a.1 A.III.a.1 A.III.a.2 A.III.a.3 A.III.b.1 A.III.b.2 A.III.b.3 A.III.b.4 A.III.c.1	VITAMIN C WITH ZINC	NCR	NO	Shopping	1st Quarter	1st Quarter	N/A	1st Quarter	GoP	250,500.00	250,500.00		
A.I.a.1 A.III.a.1 A.III.a.2 A.III.a.3 A.III.b.1 A.III.b.2 A.III.b.3 A.III.b.4 A.III.c.1	SURGICAL MASK, 3-ply	NCR	NO	Shopping	Within 2022	Within 2022	N/A	Within 2022	GoP	517,375.21	517,375.21		
SEMI-EXPANDABLE AND EQUIPMENT													
Information and Communications Technology													
A.I.a.1	PRINTER	NCR	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	299,980.00	299,980.00		
A.I.a.1	SCANNER	NCR	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	136,020.00	136,020.00		
Communication Equipment													
A.I.a.1	PABX	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	34,000.00	34,000.00		
A.I.a.1	Projector	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	29,994.44	29,994.44		
A.I.a.1	Camera	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	74,995.00	74,995.00		
A.I.a.1 A.III.b.1	DIGITAL VOICE RECORDER, memory 4GB	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	80,000.00	80,000.00		
A.III.b.3 A.I.a.1	Dual-Way Talk through Store Office Window Glass Counter Intercom Speaker	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	187,744.00	187,744.00		
A.III.b.3 A.I.a.1	Microphone	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	50,000.00	50,000.00		
A.III.b.3 A.I.a.1	Portable Active Speaker System	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	120,000.00	120,000.00		
A.III.c.1	Network Communication Cables	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	70,000.00	70,000.00		
Furniture and Fixtures													

*Handwritten signatures and initials:*  
 [Signature]  
 [Initials]  
 [Signature]  
 [Initials]



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A.I.a.1	Filing Cabinet												
A.I.a.1	Steel Racks	NCR	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	70,000.00	70,000.00		
A.III.c.1	White board/cork board	NCR	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	28,000.00	28,000.00		
<b>Communication Expenses</b>													
A.I.a.1	Internet Subscription Expenses	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	900,000.00	900,000.00		
<b>Professional Services</b>													
A.I.a.1	Other Professional Services	NCR	NO	NP-53.9 - Small Value Procurement	Within 2022	Within 2022	Within 2022	Within 2022	GoP	200,000.00	200,000.00		
<b>General Services</b>													
A.I.a.1	Janitorial Services	NCR	YES	Competitive Bidding	4th Quarter of 2021	1st Quarter of 2022	1st Quarter of 2022	1st Quarter of 2022	GoP	1,000,000.00	1,000,000.00		
A.I.a.1	Security Services	NCR	YES	Competitive Bidding	4th Quarter of 2021	1st Quarter of 2022	1st Quarter of 2022	1st Quarter of 2022	GoP	1,000,000.00	1,000,000.00		
A.I.a.1	Other General Services - Job Order	NCR	NO	Competitive Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	8,814,000.00	8,814,000.00		
<b>REPAIR AND MAINTENANCE</b>													
A.I.a.1	Repair and Maintenance - Semi-Expandable Equipment	NCR	NO	Shopping	Within 2022	Within 2022	Within 2022	Within 2022	GoP	75,000.00	75,000.00		
<b>MOOE - GRAND TOTAL</b>										<b>46,238,000.00</b>	<b>46,238,000.00</b>		

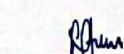
Prepared by:

  
LORNA O. MAGDARAOG/ANAMITH V. AUSTRIA  
Finance and Administrative Division

Reviewed by:


  
AUDREY ANA M. AMPARO  
BAC Secretary

Certified Funds Available/Certified Appropriate Funds Available

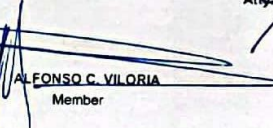
  
HENCYLIZA V. DARACAN / MAY ANN S. DELA CRUZ  
Accountant Budget Officer

Recommending Approval:

BIDS AND AWARD COMMITTEE

  
RONALD G. WATSON  
Chairman

  
ATTY. ZANDRA JANE J. DEL ROSARIO  
Vice-Chairman


  
ALFONSO C. VILORIA  
Member

  
JAQUELYN P. BALATBAT  
Provisional Member (IT Projects)

Approved by:

  
L. LOUIS P. VALERA  
DIRECTOR  
National Capital Region

  
RONALD ALLAN B. DENOSO  
Member

  
LORNA O. MAGDARAOG  
Provisional Member ( Non-IT Projects)